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| Levy Transfer Expression of Interest Form |

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| Employers who pay the apprenticeship levy and have unused apprenticeship funds can transfer a maximum amount of 25% of their annual funds to as many employers as they choose.Please indicate on the form below if you wish to transfer or receive levy funding.Full guidance can be found here: <https://www.gov.uk/guidance/transferring-apprenticeship-service-funds> |

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| Your Details |
| **Employer Name:** |  |
| **Contact Name:** |  |
| **Contact Job Title:** |  |
| **Address:** |  |
| **Email:** |  |
| **Telephone:**  |  |

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| **I wish to gift funds:** [ ]  (Please complete the section titled ‘Funds Transferees’)**I wish to receive funds:** [ ]  (Please complete the section titled ‘Funds Recipients’) |

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| Funds Transferees |
| **Transfer Amount per Year:** | £  |
| **Comments:** |

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| Funds Recipients |
| **Transfer Amount Requested (course cost):**This information will have been provided by the training provider. Alternatively, please see [here](https://haso.skillsforhealth.org.uk/standards/) for more information on max funding for each apprenticeship standard.For a ‘top up’ please amend the amount requested to reflect this. | £ |
| **Have you received a levy transfer previously?** | Yes: [ ]  No: [ ]  |
| **Apprenticeship Service account setup?**Please see our Apprenticeship Funding Guide for information on how to set up a DAS account. | Yes: [ ]  No: [ ]  DAS Account no:Registered name of account: |
| **Apprenticeship Standard (course type) desired:**Please state if this is a ‘top up’Please see [here](https://www.instituteforapprenticeships.org/apprenticeship-standards/) for more details on apprenticeship standards |  |
| **Number of Apprentice(s):** |  |
| **Name(s) of Apprentice(s):****Apprentice Email address:** **Age of apprentice:**  |  |
| **Planned Start Date(s):** |  |
| **Planned End Date(s):** |  |
| **Preferred Training Provider(s):** |  |
| **Training Provider/University place confirmed?** | Yes: [ ]  No: [ ]  |
| **Comments:** |

**Please return form to** **LevyTransfer.NW@hee.nhs.uk**