**Process for applying to Non-Medical Prescribing course**

**Please note the CCG Non-Medical Prescribing Lead can only authorise candidates who are applying for a NHS-funded place on the non-medical prescribing course directly with the university.**

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| Individual and their manager e.g. Practice Manager/Senior GP identify need to undergo training as a prescriber during appraisal.  Employer to ensure candidate meets the criteria for the course. <https://www.hecooperative.co.uk/> |

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| Candidate contacts the CCG NMP Lead to express their interest in undertaking this training.  NMP Lead notifies training hub of potential candidate. |

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| The NMP Lead nominates the candidate for the mandatory on-line numeracy assessment via the SN@P website . <https://snap-ae.com/>  If the numeracy assessment is passed the candidate can complete the North West Universities Application form <https://www.hecooperative.co.uk/nmp-zone/e-learning/> and should return a copy of this completed application form to the NMP Lead to sign. |

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| The NMP Lead forwards the NMP Lead approval page from the application form , together with the the starting date, whether the course is level 6 or 7, and which university the applicant wishes to attend, to the training hub for a funding letter to be approved, and copies in the candidate to this email. |

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| The candidate applies for a place and is accepted for the NMP course. |